

Manohar Memorial College of Education, Fatchabad  
(125050) Haryana

Internal Quality Assurance Cell

Dated: 12.08.2022

Notice

There will be a meeting of members of IQAC on 13.08.2022 at 12:00 noon in the principal office. All the members of IQAC are requested to be present in the meeting to discuss the following agenda.

**Agenda**

- Internship Orientation
- Internship of B.Ed. II students
- Alumni Meet
- Celebration of Hindi Diwas
- Haryana Shahidi Diwas

IQAC Members

*Kaile*  
*Shah*  
*Gupta*  
*Bansal*  
*Sharma* *SPats*  
*Verma*  
*Mishra*

*Agarwal*

*Abhishek*  
IQAC In-charge  
(Dr. Narender Kumar)

*Jayesh Rani*  
Principal

## Minutes of Meeting

A meeting of IQAC was held in the Principal office on 13<sup>th</sup> August, 2022 under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad.

### **Agenda discussed**

Internship Orientation

Internship of B.Ed. II students

Alumni Meet

Celebration of Hindi Diwas

Haryana Shahidi Diwas

### **Meeting Proceedings**

1. The committee discussed the framework for an orientation program aimed at preparing B.Ed. II students for their upcoming internships, and decided that comprehensive Orientation Program for students would be organised. This program would focus on discussion of instructional materials, teaching methodologies and Action Research. Dr. Narender Kumar was assigned the responsibility of coordinating the Orientation Program.
2. Internship of B.Ed. II Students was discussed and the necessity of a structured internship program for B.Ed. II students was emphasized, focusing on partnerships with educational institutions. Dr. Narender Kumar was assigned the responsibility of arrangements regarding Internship of students.
3. Plans for the upcoming Alumni Meet were deliberated, highlighting the importance of alumni engagement. Ms. Suman Lata, Alumni Association incharge was assigned the responsibility of arrangements and date finalisation for alumni meet.
4. The committee discussed activities to celebrate Hindi Diwas, aiming to promote the Hindi language. Dr. Narender, Incharge Academic Committee will plan the activities with collaboration of literary association.
5. The observance of Haryana Shahidi Diwas was discussed, with a focus on commemorating the martyrs' contributions. Ms. Sumita Talwar was assigned the duty to made all arrangements and plan the activities to observe Shahidi Diwas.

Members present in the meeting of IQAC held on 13.8.22

<u>Name</u>	<u>Designation</u>	<u>Signature</u>
Mr. Rajiv Batra	President	Rajiv Batra
Mr. Sanjeev Batra	Vice-President	Sanjeev Batra
Ms. Suman Bala Mehta	Social Worker	Suman Bala
Mr. Sudarshan Batra	Employer	Sudarshan
Mr. Alok Mukhi	Industrialist	Alok
Mr. Ram Singh	Industrialist	Ram Singh
Dr. Gunjan Bajaj	Assistant Professor	Gunjan
Ms. Suman Lata	Assistant Professor	Suman
Mr. Balwant Singh	Assistant Professor	Balwant Singh
Mr. Lalit	Instructor	Lalit
Kusum Rani	Student	Kusum Rani
Varsha Rani	Alumni	Varsha

  
IQAC In-charge

  
Principal

Manohar Memorial College of Education, Fatehabad  
(125050) Haryana

Internal Quality Assurance Cell

Dated: 26.08.2022

Notice

There will be a meeting of members of IQAC on 29.08.2022 at 12:00 noon in the principal office. All the members of IQAC are requested to be present in the meeting to discuss the reconstitution of IQAC.

IQAC Members

Kaish *[Signature]*

Jyoti

Gurpreet

Bhupendra

Neelam

Darshan

Ravinder

Shashi

IQAC In-charge

*[Signature]*  
(Dr. Narender Kumar)

*[Signature]*  
Principal

## Minutes of Meeting

A meeting of IQAC was held in the Principal office on 29<sup>th</sup> August, 2022 for its reconstitution under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad

Members Present :

Name	Designation.
1. Mr. Rajiv Batra	President <i>Rajiv Batra</i>
2. Mr. Sanjeev Batra	Vice-President <i>Sanjeev</i>
3. Dr. Janak Rani	Principal <i>Janak Rani</i>
4. Dr. Kavita Rani	Assistant Professor <i>Kavita</i>
5. Dr. Gunjan	Assistant Professor <i>Gunjan</i>
6. Ms. Suman Lata	Assistant Professor <i>Suman</i>
7. Mr. Balwant Singh	Assistant Professor <i>Balwant</i>
8. Dr. Narender Kumar	Assistant Professor <i>Narender</i>
9. Ms. Amanpreet Kaur	Assistant Professor
10. Mr. Lalit	Assistant Professor
11. Mr. Alok Mukhi	Industrialist <i>Alok</i>
12. Mr. Pardeep Bishnoi	Alumni <i>Pardeep</i>

## Meeting Summary :

1. The existing composition of IQAC was reviewed and discussed to understand the reasons behind the unavailability of nominees from local community, stakeholders and alumni.
2. After careful consideration, it was proposed that IQAC be reconstituted with that available nominees and Dr. Kavita Rani will be the coordinator of IQAC from upcoming session.
3. It was agreed that suggested nominations (Dr. Rajesh Mehta, Principal, CMGGCW, Bhodia Khera, Mrs. Sunita Madan, Principal, SBP DAV Centenary Public School, Fatehabad) would be reviewed and approved.
4. Members were given the opportunity to raise any additional concerns for discussion, but no further issues were raised.

*Kavita Rani*

# MANOHAR MEMORIAL COLLEGE, FATEHABAD

(Session 2022-23)

A meeting was held in the Principal Office on 29<sup>th</sup> August, 2022 for the reconstitution of IQAC (INTERNAL QUALITY ASSURANCE CELL) under the chairmanship of Sh. Rajiv Batra, President, M.M. Education Society, Fatehabad.

The re-composition of the IQAC is as follows

S. N.	Designation	Name	Signature
1	Chairperson Head of the institution	Dr. JANAK RANI PRINCIPAL	<i>Janak Rani</i>
2	Teachers to represent all level (three to eight)	Dr. GUNJAN BAJAJ (ASST. PROF.) Ms. SUMAN LATA (ASST. PROF.) DR. NARENDER KUMAR (ASST. PROF.) Mr. BALWANT SINGH (ASST. PROF.) Mr. LALIT KUMAR (INSTUCTOR)	<i>Gunjan</i> <i>Suman</i> <i>Narender</i> <i>Balwant</i> <i>Lalit</i>
3	One member from the Management	Mr. RAJIV BATRA (PRESIDENT)	<i>Rajiv Batra</i>
4	Few senior Administrative Officers	Mr. SANJEEV BATRA (VICE - PRESIDENT)	<i>Sanjeev</i>
5	One nominee each from local society, students and alumni	Ms. SUNITA MADAN (LOCAL SOCIETY) AZAD KUMAR (STUDENT) PARDEEP BISHNOI (ALUMNI)	<i>Sunita</i> <i>Azad</i> <i>Pardeep</i>
6	One nominee each from employers/ industrialists/ stakeholders	DR. RAJESH MEHTA (PRINCIPAL CMG GCW, BHODIA KERA, FATEHABAD) MR. ALOK MUKHI	<i>Rajesh</i> <i>Alok</i>
7	One of the senior teachers as the coordinator/ director of the IQAC	DR. KAVITA RANI (ASST. PROF.)	<i>Kavita</i>

Manohar Memorial College of Education, Fatchabad  
(125050) Haryana

Internal Quality Assurance Cell

Dated: 23.11.2022

Notice

There will be a meeting of members of IQAC on 25.11.2022 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following agenda:

- HIV-AIDS Awareness and Testing Camp
- Workshop on Action Research
- Extension Lecture on Outcome Based Education
- Review of Teaching Learning Process
- Extension Lecture on Preparation of Competitive Exams
- Distribution of woolen cloths

IQAC Members:  
*Sumay Gupta*

*Barb*  
*Doneni*

*A*

*Arvita*

*Ranjit*  
*Abhishek*

*Kanti*  
IQAC In-charge

*Imbi Rani*  
Principal



## Proceedings of Meeting of IQAC held on 25<sup>th</sup> November, 2022

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad on 25.11.2022.

Dr. Janak Rani, Principal, M.M. College of Education welcome all the members present in the meeting.

The minutes of previous meeting held on 01.10.2022 was confirmed.

### **Agenda :**

1. HIV/AIDS awareness and testing camp
2. Workshop on Action Research
3. Extension Lecture on Outcome based Education
4. Review of Teaching Learning Process
5. Distribution of Woolen Cloths

### **Meeting Minutes:**

1. Matter regarding HIV-AIDS awareness and testing camp was discussed. All the members were agreed that organizing a camp for HIV-AIDS awareness is essential to create awareness and provide testing facilities to the students and staff. Ms. Rani, Incharge Red Ribbon Club was assigned to plan and execute the camp. The dates and logistics of the camp were discussed and finalized.
2. Matter regarding organizing a workshop on Action Research was discussed and was emphasized that this workshop would enhance the research capabilities of staff members. Dr. Kavita Rani was designated as for this workshop and would be responsible for selecting a suitable date and expert resource person.
3. Matter regarding extension lecture on outcome based education was discussed and agreed that it would provide valuable insights into the concept and its implementation in the institution. Dr. Kavita Rani was assigned with identifying and inviting an expert speaker for the lecture. The date for the lecture was also discussed.
4. Teaching learning process was reviewed and decided that academic activities will be organized to enhance that teaching learning process.
5. Dr. Gunjan Bajaj introduced the proposal for conducting an extension lecture on the preparation of competitive exams. Discussion focused on the choice of

topics, potential speakers, and the target audience. It was decided to schedule the lecture and invite a qualified speaker for the lecture.

6. The committee discussed the urgent need to distribute woolen clothes to needy individuals in the community. It was recognized that this initiative would not only support those in need but also foster a spirit of community service among students and staff. Mr. Lalit Kumar was assigned the responsibility to collect the cloths from students and faculty and find the needy people in the community.

At the end, Mr. Rajiv Batra thanked all the members for their active participation in the meeting.

Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	<i>Rajiv Batra</i>
2. Mr. Sanjeev Batra	Vice-President	<i>Sanjeev Batra</i>
3. Dr. Janak Rani	Principal	<i>Janak Rani</i>
4. Dr. Kavita Rani	Assistant Professor	<i>Kavita Rani</i>
5. Dr. Gunjan	Assistant Professor	<i>Gunjan</i>
6. Ms. Suman Lata	Assistant Professor	<i>Suman Lata</i>
7. Mr. Balwant Singh	Assistant Professor	<i>Balwant Singh</i>
8. Dr. Narender Kumar	Assistant Professor	<i>Narender Kumar</i>
9. Ms. Amanpreet Kaur	Assistant Professor	<i>Amanpreet Kaur</i>
10. Mr. Lalit	Instructor in Computer Science	<i>Lalit</i>
11. Mr. Azad	Student	<i>Azad</i>
12. Mr. Rohtash	Student	<i>Rohtash</i>
13. Mr. Alok Mukhi	Industrialist	<i>Alok Mukhi</i>
14. Mr. Pardeep Bishnoi	Alumni	<i>Pardeep Bishnoi</i>
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	<i>Sunita Madan</i>
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khera	<i>Rajesh Mehta</i>

**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**

**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....25.11.2022.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	HIV AIDS Awareness and testing camp	27.11.2022	Kaule
2.	Workshop on Action Research	1.12.2022	
3.	Extension lecture on outcome based education	16.12.2022	
4.	Extension lecture on Preparation of competitive exams	2.1.23	

Date: 2.1.23

I.Q.A.C. Members

Name

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*[Handwritten signatures and names of IQAC members]*  
 1. *[Signature]*  
 2. *[Signature]*  
 3. *[Signature]*  
 4. *[Signature]*  
 In-charge: *[Signature]*  
 Name: *[Signature]*  
 Sign: *[Signature]*

In-charge

Name Dr. Kaule Rani

Sign: Kaule

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**Manohar Memorial College of Education, Fatchabad  
(125050) Haryana**

**Internal Quality Assurance Cell**

Dated: 03.01.2023

**Notice**

There will be a meeting of members of IQAC today 06.01.2023 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following Agenda:

- Celebration of World Hindi Day
- Workshop on Developing Communication Skills in Indian Languages
- Celebration of National Girl Child Day
- Micro Teaching of B.Ed.-I Students-
- Lohri Celebration
- Workshop on Social Responsibilities
- Talent Show
- Voter's Day Celebration
- Republic day Celebration
- Alumni Meet

IQAC Members

*Principal*  
*Symant Gupta*  
*Prakash*  
*Dr. Arora*  
*Dr. Arora*  
*Prakash*  
*Prakash*

*Kaite*  
IQAC In-charge

*Jasdeep*  
Principal

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## Manohar Memorial College of Education, Fatehabad (125050) Haryana

**Proceedings of meeting of IQAC of M.M. College of Education, Fatehabad held on 06<sup>th</sup> January, 2023.**

A meeting was held in the Principal office on 06<sup>th</sup> January, 2023. Proceedings of last meeting were confirmed. The agenda was discussed and resolutions were adopted unanimously as per details given below:

1. Matter regarding World Hindi Day celebration was discussed and suggested to organise a Hindi Essay Writing. All the members agreed with this and Ms Suman Lata was assigned the responsibility to organise the event.
2. Dr. Kavita Rani informs the members that our proposal to organise a workshop on developing communication skills in Indian had been accepted by the Bhartiya Bhasha Samiti (Ministry of Education, Govt. of India) and the members were delighted with this news and expressed their gratitude for the opportunity. was further discussed that with the support of Bhartiya Bhasha Samiti, we should ensure that the workshop is of highest quality. Members also discussed the dates and duration for the workshop finally it was decided to finalise the details and made the arrangements promptly, taking into consideration the guidelines by Bhartiya Bhasha Samiti.
3. Ms. Suman presented the idea for celebrating National Girl Child Day which included debate competition focusing on gender equality and the importance of education of girl child. Ms. Suman volunteered to organise this activity.
4. The discussion regarding micro teaching for B.Ed-I students commenced with the importance of this practice. The members agreed to schedule the micro teaching and to provide constructive feedback to help them improve their teaching skills. Dr. Narender Kumar assigned to schedule the micro teaching.
5. The committee discussed the proposal for Lohri celebration on campus. It was decided that the celebration would include cultural performances, bonfire, and traditional food. The responsibility for organizing and coordinating the event was assigned to Ms. Sunita Talwar and Ms. Amanpreet. Budget allocation and necessary permissions will be finalized by Principal.
6. The proposed workshop on social responsibilities was discussed. The committee agreed to organize the workshop under Research Committee. Dr. Kavita Batra was designated as the coordinator. The content, schedule, and resource persons will be finalized by 10.1.2023.
7. The Talent Show proposal was reviewed. It was decided that interested students will be invited to showcase their talents in various categories suggested by the University. The event will be open to all the students. Ms.

*Jasdeep Rani*

Amanpreet and Mr. Lalit will be responsible for coordinating the Talent Show.

- 8. The committee discussed the plan for celebrating Voter's Day. It was decided to organize awareness sessions and a pledge ceremony to encourage voter participation. Mr. Lalit Chopra will lead the efforts, and the detailed plan will be prepared.
- 9. The Republic Day celebration plan was presented and approved. The event will include flag hoisting, cultural performances, and guest speeches. Ms. Amanpreet and Ms. Sunita Talwar will coordinate the logistics and activities.
- 10. The proposal for organizing an Alumni Meet was discussed. It was decided to conduct the meet during Republic Day Celebration. Ms. Suman Bishnoi will reach out to alumni, plan the schedule, and coordinate the logistics. Invitations will be sent out by whatsapp group and print media.

At the end Mr. Rajiv Batra thanked all the members for their active participation in meeting.

Jyoti Rani

Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	<i>Rajiv B. Batra</i>
2. Mr. Sanjeev Batra	Vice-President	
3. Dr. Janak Rani	Principal	<i>Janak Rani</i>
4. Dr. Kavita Rani	Assistant Professor	<i>Kavita Rani</i>
5. Dr. Gunjan	Assistant Professor	<i>Gunjan</i>
6. Ms. Suman Lata	Assistant Professor	<i>Suman Lata</i>
7. Mr. Balwant Singh	Assistant Professor	
8. Dr. Narender Kumar	Assistant Professor	
9. Ms. Amanpreet Kaur	Assistant Professor	<i>Amanpreet Kaur</i>
10. Mr. Lalit	Instructor in Computer Science	<i>Lalit</i>
11. Mr. Azad	Student	
12. Mr. Rohtash	Student	<i>Rohtash</i>
13. Mr. Alok Mukhi	Industrialist	<i>Alok Mukhi</i>
14. Mr. Pardeep Bishnoi	Alumni	<i>Pardeep Bishnoi</i>
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	<i>Sunita Madan</i>
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khara	<i>Rajesh Mehta</i>



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**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**

**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....6-1-2023.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	Celebration of world Hindi Day (Essay writing competition)	10-1-2023	Kaite
2.	Workshop on developing communication skills in Indian languages	19-1-23 - 21-1-23	
3.	Celebration of National girl child day (Debate competition)	24-1-23	

Date: 26-1-23

I.Q.A.C. Members

Name

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Suraj Singh  
Mohini  
Shashi  
Shashi

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In-charge

Name Dr. Kaite Pan

Sign. Kaite

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**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**  
**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date..... 6.1.2023 ..... by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
4	Micro teaching of B.Ed. I Students	22-1-23, 23-1-23	Kaur
5	Lohari Celebration	13-1-23	
6	Workshop on Social Responsibility	16-1-23	
7	Voter's day celebration	25-1-23	
8	Republic day celebration	26-1-23	
9	Alumni Meet	26-1-23	

Date: 26.1.23

IQAC Members

Name

1. Gupta
2. Arora
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In-charge

Name: Dr. Anita Rani

Sign: Anita

In-charge

Name: Dr. Anita Rani

Sign: Anita

**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Internal Quality Assurance Cell**

**Dated: 29.09.2022**

**Notice**

There will be a meeting of members of IQAC on 01.10.2022 at 12:00 noon in the principal office. All the members of IQAC and in charges of all the cells, clubs and associations are requested to be present in the meeting to discuss the following Agenda:

- Teacher Orientation Programme
- Activities to be Organised in Upcoming Session
- Orientation for B.Ed.-I
- Celebration of Haryana Day
- Extension Lecture on Research and Education
- First Aid Camp
- Dussehra and Diwali Celebration

IQAC Members *Dr. Gunjan Gupta*  
*Dr. Gunjan Gupta*  
*Sumera*  
*Prin*  
*Albani*  
*Domani*  
*Arshita*  
*Arshita*  
*Arshita*

*Kavita*  
 IQAC In-charge  
 (Dr. Kavita Rani)

*Dr. Kavita Rani*  
 Principal

## Proceedings of Meeting of IQAC held on 1<sup>st</sup> October, 2022

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education Society, Fatehabad on 01.10.2022.

Meeting started with a warm welcome extended to all Participants by Dr. Janak Rani, Principal, M.M. College of Education, Fatehabad.

Upon review, the minutes of the previous meeting held on 29.08.2022 have been confirmed and approved.

### **Agenda :**

1. Teacher Orientation Program
2. Activities to be organized in upcoming session
3. Orientation for B.Ed.-I students
4. Celebration of Haryana Day
5. Extension Lecture on Research and Education
6. First Aid Camp
7. Dusshera and Diwali Celebration

### **Meeting Minutes:**

1. Matter regarding Teacher Orientation Program was discussed and decided that comprehensive Orientation Program for teachers would be organised. This program would focus on discussion of institution process, teaching methodologies and expectations. Dr. Kavita Rani was assigned the responsibility of coordinating the Orientation Program.
2. Members discussed various activities and events organized in the upcoming session. Main focus was on enhancing the student engagement, skill development and overall academic excellence. Dr. Narender Kumar, (Incharge Academic Committee and Ms. Amanpreet Kaur, Incharge Cultural Committee presented a list of proposed activities which included Seminars, Workshops, Cultural events and Community service initiatives etc. It was decided that a detailed plan for these activities would be developed and concerned incharges would ensure their successful execution.
3. Agenda regarding orientation of B.Ed.-I Year students was discussed and decided to conduct the program to acquaint them with code of conduct the academic requirements and institution facilities. Dr. Narender Kumar was assigned the responsibility to plan the orientation program.
4. Members discussed the celebration of Haryana Day and agreed that event would names as Haryana Rangotsav an showcase the culture, heritage and

*Janak Rani*

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traditions of Haryana. Ms. Amanpreet Kaur and Dr. Kavita would plan and execute the Haryana Rangotsav Event.

5. Agenda regarding organizing an extension lecture on research and education was discussed to enrich the knowledge and perspective of both students and faculty. Dr. Kavita was tasked with identifying and inviting a suitable expert for this lecture.
6. The proposal for organizing a First Aid Camp in the college premises was discussed. Discussion ensued regarding the importance of having such a camp, especially in light of health and safety concerns. It was unanimously agreed upon that the First Aid Camp should be organized in College. Ms. Sunita Rani will coordinate with local medical professionals for their participation. Mr. Balwant will be responsible for arranging necessary supplies and logistics. Red Cross Committee will oversee the smooth execution of the event.
7. Members provided an overview of the proposed activities for Dussehra and Diwali celebrations. Suggestions were made to include traditional performances, cultural events, and decoration competitions. All the members agreed to celebrate Dussehra and Diwali with great zeal. Ms. Amanpreet and Ms. Sunita Talwar will coordinate cultural performances and competitions.

**At the end, Mr. Rajiv Batra, thanked all the members for their active participation in the meeting.**

*Jayb Rani*

- Members Present**
1. Mr. Rajiv Batra
  2. Mr. Sanjeev Batra
  3. Dr. Janak Rani
  4. Dr. Kavita Rani
  5. Dr. Gunjan
  6. Ms. Suman Lata
  7. Mr. Balwant Singh
  8. Dr. Narender Kumar
  9. Ms. Amanpreet Kaur
  10. Mr. Lalit
  11. Mr. Azad
  12. Mr. Rohtash
  13. Mr. Alok Mukhi
  14. Mr. Pardeep Bishnoi
  15. Mrs. Sunita Madan
  16. Dr. Rajesh Mehta

- Designation**
- President
  - Vice-President
  - Principal
  - Assistant Professor
  - Assistant Professor
  - Assistant Professor
  - Assistant Professor
  - Assistant Professor
  - Assistant Professor
  - Instructor in Computer Science
  - Student
  - Student
  - Industrialist
  - Alumni
  - Principal, SBP DAV Centenary Public School, Fatehabad
  - CMG GCW, Bhodia Khera

Signature

Rajiv Batra

Sanjeev Batra

Janak Rani

Kavita Rani

Gunjan

Suman Lata

Balwant Singh

Narender Kumar

Amanpreet Kaur

Lalit

Azad

Rohtash

Alok Mukhi

Pardeep Bishnoi

Sunita Madan

Rajesh Mehta

# Manohar Memorial College of Education, Fatehabad(125050) Haryana.

## IQAC Action Taken Report

To,  
The Principal,  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date 1.10.2022 by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1	Teacher Orientation Program		Kauri
2	Orientation of B Ed Students	28.11.22-29.11.22	
3	Haryana Rangshiksha	31.10.22	
4	Extension lecture on Interdisciplinary approach in Research & Education	18.11.22	
5	First aid camp	16.11.22-18.11.22	
6	Dussehra celebration	4.10.22	
7	Diwali celebration	22.10.22	

Date: 18.11.22

IQAC Members

Name

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*[Handwritten signatures]*

*[Handwritten signature]* Janab Rani

*[Handwritten signature]* Rajesh Agg

In-charge

Name: *[Handwritten signature]*

Sign: *[Handwritten signature]*

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**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Internal Quality Assurance Cell**

Dated: 28.01.2023

**Notice**

There will be a meeting of members of IQAC today 02.02.2023 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following agenda:

- Real Teaching Practice B.Ed.-I
- Workshop on effective lesson Planning
- NAAC Awareness Workshop
- Science day Celebration
- Celebration of International Women's Day
- Workshop on Interview Skills
- Book Exhibition
- Educational Tour
- Celebration of International Mother Tongue Day
- Arrangement for Interaction with Potential Recruiters
- Holi Celebration
- World Poetry Day Celebration
- Rally on Water Conservation

IQAC Members

*Dajini Bahl*  
*Gunjan*  
*Brindha*  
*Mehar*  
*Wife*  
*Dogra*  
*Anita*  
*Deepa*  
*Rohita*  
*Agar*

IQAC In-charge

*Jyoti Rani*  
Principal



25

## Manohar Memorial College of Education, Fatehabad (125050) Haryana

Proceedings of meeting of IQAC of M.M. College of Education, Fatehabad held on 02nd February, 2023.

A meeting was held in the principal office on 2<sup>nd</sup> February, 2023. The following agenda were discussed and resolutions were adopted unanimously as per details given below:

1. Matter regarding real teaching practice for B.Ed.-I students was discussed and suggested to choose & finalize the schools for teaching practice. The members also suggested that regular feedback should be given to ensure its effectiveness. Dr. Narender Kumar was assigned the responsibility to plan the schedule for teaching practice.
2. Members discussed the organization of workshop on effective lesson planning. It was discussed that this workshop is essential for pupil teachers as it equips them with the foundational skills needed to become successful educators. It was confirmed that the workshop would be planned and resource person would finalize.
3. Members were informed about planning of Awareness workshop on National Assessment and Accreditation Council in Collaboration with M.M. PG College, Fatehabad. It was agreed that this workshop was of significant importance and all the faculty should attend to gain insights into the NAAC accreditation process and requirements.
4. Matter regarding Science Day celebration was discussed and suggested that various competitions would be organized such as poster making, article counting and power point presentation to promote active students participation and also ensure that the event aligns with the theme of Science Day.
5. Members discussed the celebration of International Women's Day and agreed to plan an extension lecture on relevant topic. Ms. Suman advised to ensure the active participation of students and plan the lecture.
6. Members regarding workshop on Interview skills was discussed and noted that the workshop would be beneficial for students preparing for job interviews. The in charges were encouraged to help in promoting this workshop among students and ensure their active participation.
7. Proposal for book exhibition was discussed to promote reading, provide educational resources, foster professional development and support a vibrant and informed educational community. Mr. Mangat (Librarian) was requested to provide more details on the event's logistics.
8. The committee discussed the proposal for an educational tour. It was agreed to organize a tour for Students. Mr. Lalit Chopra will be responsible for planning the itinerary, budget, and obtaining necessary approvals.
9. The plan for celebrating International Mother Tongue Day was presented. The committee approved the proposal, which includes language-based cultural

*Jasdeep Rani*

- 26
- events, workshops, and displays. Ms. Suman and Dr. Jyoti will coordinate the activities.
10. The proposal for organizing interactions with potential recruiters was discussed. It was decided to invite representatives from different schools for interactive sessions with students. Dr. Gunjan will be responsible for coordinating the event, and invitations will be sent out.
  11. The committee discussed the plan for Holi celebration on campus. It was decided to organize a culturally inclusive celebration with colors and music. Ms. Sunita Talwar will lead the organizing team. The safety guidelines and event details will be communicated to the students.
  12. The proposal for celebrating World Poetry Day was presented. The committee approved the plan, which includes poetry recitations. Dr. Jyoti will coordinate the activities, and finalized the schedule.
  13. The committee discussed the importance of organizing a rally on water conservation. It was agreed to conduct a rally. Ms. Sunita Rani will lead the coordination efforts, and the route, schedule, and promotional materials.

The meeting concluded with vote of thanks to the chair.

Jand Rani

Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	Rajiv Batra
2. Mr. Sanjeev Batra	Vice-President	Sanjeev Batra
3. Dr. Janak Rani	Principal	Janak Rani
4. Dr. Kavita Rani	Assistant Professor	Kavita Rani
5. Dr. Gunjan	Assistant Professor	Gunjan
6. Ms. Suman Lata	Assistant Professor	Suman Lata
7. Mr. Balwant Singh	Assistant Professor	Balwant Singh
8. Dr. Narender Kumar	Assistant Professor	Narender Kumar
9. Ms. Amanpreet Kaur	Assistant Professor	Amanpreet Kaur
10. Mr. Lalit	Instructor in Computer Science	Lalit
11. Mr. Azad	Student	Azad
12. Mr. Rohtash	Student	Rohtash
13. Mr. Alok Mukhi	Industrialist	Alok Mukhi
14. Mr. Pardeep Bishnoi	Alumni	Pardeep Bishnoi
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	Sunita Madan
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khera	Rajesh Mehta

Signature

Rajiv Batra

Sanjeev Batra

Janak Rani

Kavita Rani

Gunjan

Suman Lata

Balwant Singh

Narender Kumar

Amanpreet Kaur

Lalit

Azad

Rohtash

Alok Mukhi

Pardeep Bishnoi

Sunita Madan

Rajesh Mehta

# Manohar Memorial College of Education, Fatehabad(125050) Haryana.

## IQAC Action Taken Report

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....2.2.2023.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	Real teaching Practice	10.2.23-10.3.23	<i>Kaish</i>
2.	Workshop on effective lesson Planning.	7.2.23	
3.	NAAC Awareness workshop	20.2.23-21.2.23	
4.	Science day Celebration	28.2.23	
5.	Celebration of International women's day	6.3.23	
6.	Workshop on Interview skills	14.3.23-15.3.23	

Date: 22.3.23

I.Q.A.C. Members ✓

- 1. *Autar Rajiv Bala*
- 2. *Suman*
- 3. *Prinab*
- 4. *Sumita*
- Dr. Rani*
- Janab Rani*
- Rohit*
- Asd*

In-charge

Name *Dr. Kaish Ram*

Sign. *Kaish*

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**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**

**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date...9.9.23.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
7.	Books Exhibition	17.3.23	<i>Kaur</i>
8.	Educational Tour (Solans)	17.2.23-18.2.23	
9.	Celebration of International mother tongue day	21.2.23	
10.	Interaction with potential recruiters	28.2.23	
11.	Holi celebration	4.3.23	
12.	World poetry day celebration	22.3.23	
13.	Rally on water conservation	22.3.23	

Date: 22.3.23

I.Q.A.C. Members

Name

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*Gayatri* *Dr. Divya Bhat*  
*Suman Bhat*  
*Abhishek*  
*Deepika* *Janvi Rani*  
*Arushi* *Aditi*  
*Arushi* *Arushi*

In-charge

Name *Dr. Kavita Rani*

Sign. *Kaur*

Manohar Memorial College of Education,  
Fatehabad(125050) Haryana

Internal Quality Assurance Cell

Dated: 24.03.2023

Notice

There will be a meeting of members of IQAC on 26.03.2023 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following agenda:

- Extension Lecture on Strategies for Promoting Active Learning the Classroom
- Workshop on Effective Communication
- Workshop on Physical Fitness
- Extension Lecture on relation between education & spiritualism
- Visit to Sadguru Kripa Ghar
- Educational Tour
- Wall Magazine Competition

IQAC Members

  
Jyoti Bhat  
 Gopal  
  
 Pooja  
  
 Nisha  
  
 Rakhi  
  
 Anshu  
  
 Parvita  
  
 Pooja

  
 IQAC In-charge

  
 Principal

3

**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Proceedings of Meeting of IQAC held on 26<sup>th</sup> March, 2023**

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad on 26.03.2023.

Dr. Janak Rani, Principal, M.M. College of Education, welcomed all the members.

The minutes of previous meeting held on 02.02.2023 was confirmed.

**Agenda :**

1. Extension Lecture on strategies for promoting active learning in the classroom.
2. Workshop on Effective Communication.
3. Workshop on Physical Fitness.
4. Extension Lecture on Relation between Education and Spiritualism.
5. Visit to Sadguru Kripa Ghar
6. Educational Tour
7. Wall Magazine Competition

**Meeting Minutes:**

1. Matter regarding extension lecture on strategies for promoting active learning in the classroom was discussed and observed that it is highly needed to enhance the teaching methods and engage students more effectively in the learning process. Dr. Kavita was tasked with identifying a suitable speaker and coordinate with him/her regarding the topic and logistics.
2. Agenda regarding workshop on effective communication was discussed and resolved that Literary Club will be responsible for organizing the workshop.
3. In the agenda regarding workshop on Physical Fitness it was discussed that it is essential to promote the well being of students and to install the healthy habits. It is also needed to equip the pupil teachers with knowledge to foster physical fitness in their future students. It was decided that sports club will coordinate the planning and ensure that required equipment and facilities are available for the workshop.

*Janak Rani*

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4. To explore the holistic development of students by connecting education with values, ethics and spiritual well-being, extension lecture and relation between education and spiritualism was discussed and decided that spiritual cell will handle the communication with speaker and ensure all necessary arrangements.
  5. The IQAC meeting focused on reviewing Sadguru Kripa Ghar's impactful social service initiatives in Fatchabad. Discussions highlighted to make our pupil teachers aware about holistic approaches, such as mental health support, Apna Ghar for the disabled, and sustainable cattle farming and collaboration with the public and officials was acknowledged as crucial for the success of these initiatives. It was decided that Ms. Sunita Talwar will make all the arrangements for this visit.
  6. The committee discussed the proposal for an educational tour. It was agreed to organize a tour for Students. Mr. Lalit Chopra will be responsible for planning the itinerary, budget, and obtaining necessary approvals.
  7. The IQAC meeting included a discussion on the upcoming Wall Magazine Competition organized by the Library Committee emphasizing its role in fostering creativity and expression among students. IQAC members provided input on aligning the competition with institutional goals and ensuring inclusivity. Action items were assigned to Mr. Mangat, Librarian, including the coordination of resources, judging criteria, and promotional activities, with a focus on enhancing the overall impact of the Wall Magazine Competition.

Meeting concluded with vote of thanks to the chair.

Jyoti Rani



Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	Rajiv Batra
2. Mr. Sanjeev Batra	Vice-President	Sanjeev Batra
3. Dr. Janak Rani	Principal	Janak Rani
4. Dr. Kavita Rani	Assistant Professor	Kavita Rani
5. Dr. Gunjan	Assistant Professor	Gunjan
6. Ms. Suman Lata	Assistant Professor	Suman Lata
7. Mr. Balwant Singh	Assistant Professor	Balwant Singh
8. Dr. Narender Kumar	Assistant Professor	Narender Kumar
9. Ms. Amanpreet Kaur	Assistant Professor	Amanpreet Kaur
10. Mr. Lalit	Instructor in Computer Science	Lalit
11. Mr. Azad	Student	Azad
12. Mr. Rohtash	Student	Rohtash
13. Mr. Alok Mukhi	Industrialist	Alok Mukhi
14. Mr. Pardeep Bishnoi	Alumni	Pardeep Bishnoi
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	Sunita Madan
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khera	Rajesh Mehta

# Manohar Memorial College of Education, Fatehabad(125050) Haryana.

## IQAC

### Action Taken Report

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....26.3.2023.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	Extension lecture on Strategies for Promoting active learning in the classroom	19.4.23	Kanti
2.	Workshop on effective communication	27.4.23	
3.	Workshop on Physical fitness	27.4.23	
4.	Extension Lecture on relation between education & spirituality	29.4.23	
5.	visit to Sadguru Kripa ghar	8.4.23	
6.	Educationist tour	14.4.23-16.4.23	
7.	Wall magazine competition	24.4.23	

Date: 29.4.23

I.Q.A.C. Members

Name  
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 1. *[Signature]*  
 2. *[Signature]*  
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In-charge

Name Dr. Kanti Rani

Sign. *[Signature]*

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**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Internal Quality Assurance Cell**

Dated: 30.05.2023

**Notice**

There will be a meeting of members of IQAC 01.06.2023 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following agenda:

- One Week Yoga Camp
- Celebration of Environment Day
- Fine Art Workshop and Exhibition
- वनमहोत्सव Celebration
- Dhyan Shivir

IQAC Members

*Dr. Anil Bhat*  
*Sumay*

*Supri*

*Princy*

*Alkarami*

*Shruti*

*Qorami*

*Shruti*

*Sumita*

*Shruti*

*Shruti*

*Kauls*  
IQAC In-charge

*Indu Rani*  
Principal

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**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Proceedings of Meeting of IQAC held on 01<sup>th</sup> June, 2023**

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad on 01.06.2023.

Dr. Janak Rani, Principal, M.M. College of Education, welcomed all the members.

The minutes of previous meeting held on 05.05.2023 was confirmed.

**Agenda :**

1. Celebration of Environment Day.
2. Yoga Camp.
3. Fina Arts Workshop and Exhibition
4. Celebration of Van Mahotsav
5. Organisation of Dhyan Shivir

**Meeting Minutes:**

1. Agenda regarding celebration of Environment Day was discussed and resolved that bird house and feeder making competition will be organised to celebrate the Environment Day. Ms. Sunita, Incharge ESMC will made all the necessary arrangements.
2. Agenda regarding Yoga Camp was discussed and resolved that one week yoga camp was organised to promote the well being of students and it was decided that Sports Club will make all the arrangements.
3. Agenda regarding Fine arts Workshop and Exhibition was discussed and observed that these types of workshops are crucial for developing various skills among pupil teachers and Ms. Amanpreet be made all the arrangements.
4. Celebration of Van Mahtosav was discussed and resolved that various activities will be organised to spread the awareness regarding environment protection. Ms. Sunita Rani assigned the duty to plan and made all the arrangements.
5. The IQAC meeting addressed plans for organizing a Dhyan Shivir, underscoring the significance of promoting mental well-being within the academic community. Discussions included the identification of qualified

*Janak Rani*

instructors, defining the camp's objectives, and ensuring inclusivity for all participants. Responsibilities were assigned to Dr. Narender to coordinate participant registration, and aligning the camp with the institution's commitment to holistic student development.

Meeting concluded with vote of thanks to the chair.

Janab Ravi

Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	<i>Rajiv Batra</i>
2. Mr. Sanjeev Batra	Vice-President	<i>Sanjeev Batra</i>
3. Dr. Janak Rani	Principal	<i>Janak Rani</i>
4. Dr. Kavita Rani	Assistant Professor	<i>Kavita Rani</i>
5. Dr. Gunjan	Assistant Professor	<i>Gunjan</i>
6. Ms. Suman Lata	Assistant Professor	<i>Suman Lata</i>
7. Mr. Balwant Singh	Assistant Professor	<i>Balwant Singh</i>
8. Dr. Narender Kumar	Assistant Professor	<i>Narender Kumar</i>
9. Ms. Amanpreet Kaur	Assistant Professor	<i>Amanpreet Kaur</i>
10. Mr. Lalit	Instructor in Computer Science	<i>Lalit</i>
11. Mr. Azad	Student	<i>Azad</i>
12. Mr. Rohtash	Student	<i>Rohtash</i>
13. Mr. Alok Mukhi	Industrialist	<i>Alok Mukhi</i>
14. Mr. Pardeep Bishnoi	Alumni	<i>Pardeep Bishnoi</i>
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	<i>Sunita Madan</i>
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khera	<i>Rajesh Mehta</i>

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**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**

**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date 1.6.2023 by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	One week yoga camp	15.6.23-21.6.23	Kaur
2.	Celebration of environment day	5.6.23	
3.	Fine arts workshop & exhibition	3.7.23	
4.	Celebration of Varis Mahotsav	7.7.23	
5.	Dhyani Shivar	1.6.23	

Date: 7.7.23

IQAC Members

Name

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In-charge

Name *Dr. Kavita Pan*

Sign. *Kaur*

Manohar Memorial College of Education, Fatehabad  
(125050) Haryana

Internal Quality Assurance Cell

Dated: 02.05.2023

Notice

There will be a meeting of members of IQAC 05.05.2023 at 12:00 noon in the Principal office. All the members are required to be present in the meeting to discuss the following agenda:

- International Webinar on web 2.0 Tools for Education Journalism
- Webinar on Revolutionizing Education Exploring the Power of I.C.T. in the Classroom
- Mother's Day celebration
- Placement Drive
- International Webinar on Assessment & An open practice for disposable to renewable assessment.
- Blood Donation Camp
- Alumni Meet
- Extension Lecture on Indian Knowledge System
- Convocation

IQAC Members

Arjun  
Bans  
Alkaram  
Rajni B.S.  
Rakshak  
Sumita  
Dorajwar  
Ramesh

Kaile  
IQAC In-charge

James Rani  
Principal



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**Manohar Memorial College of Education, Fatehabad  
(125050) Haryana**

**Proceedings of Meeting of IQAC held on 05<sup>th</sup> May, 2023**

Meeting of IQAC was held in the Principal Office under the chairmanship of Mr. Rajiv Batra, President, M.M. College of Education, Fatehabad on 05.05.2023.

Dr. Janak Rani, Principal, M.M. College of Education, welcomed all the members.

The minutes of previous meeting held on 26.03.2023 was confirmed.

**Agenda :**

1. International Webinar on web 2.0 tools for Educational Journalism.
2. Webinar on Revolutionizing Education Exploring the power of ICT in the classroom.
3. Mother's Day celebration (self defence training).
4. Placement Drive.
5. International Webinar on assessment and an open practice for disposable to renewal assessment.
6. Blood donation camp
7. Alumni Meet
8. Extension Lecture on Indian Knowledge System
9. Convocation

**Meeting Minutes:**

1. Agenda regarding webinar on Educational Journalism was discussed and observed that web 2.0 tools for Educational Journalism is essential to empower faculty and students with the latest digital tools, enhancing their ability to create and disseminate educational content effectively.  
Dr. Kavita will coordinate with the guest speaker and ensure technical arrangements are in place.
2. Webinar on ICT in classroom was discussed for revolutionising education. This webinar will explore the power of ICT in classroom practices. ICT club will be responsible for organizing this webinar, including contest and technology.

*Janak Rani*

3. Agenda regarding Mother's Day celebration was discussed and decided that self defence training for girls would be organized & women cell will plan and made all the arrangements for that.
4. Agenda regarding Placement Drive was discussed and Dr. Janak said that it is crucial to facilitate job placements for aspiring educators, bridging the gap between academic preparation and real world teaching opportunities and ensuring a successful transition into the teaching profession. It was decided that Dr. Gunjan, Incharge, Placement Cell will coordinate the camp and Volunteer Management.
5. Matter regarding Webinar on assessment was discussed and observed that it is vital to foster innovative teaching and assessment methods. Enabling education to develop more adaptable, student centric, sustainable assessment practice in a rapidly changing educational landscape. Dr. Kavita will arrange all the requirements.
6. Agenda regarding Blood donation camp was discussed and decided that it would be organised in collaboration with Civil Hospital, Fatehabad. It was decided that Red Cross Society of college will made all the necessary arrangements.
7. The IQAC meeting discussed plans for an Alumni Meet, emphasizing the importance of alumni engagement for institutional growth. The IQAC committed to facilitating collaboration between the Alumni Committee to ensure a successful and impactful reunion. It was decided that Alumni Committee Incharge Ms. Suman will make all the arrangements.
8. An Extension Lecture on the Indian Knowledge System was presented in the IQAC meeting, focusing on enriching academic perspectives. The discussion highlighted the integration of traditional knowledge into the curriculum and the potential impact on holistic education. Dr. Narender Incharge, Academic Committee will search the suitable resource person and make all other arrangements.
9. The IQAC deliberated on the organization of the upcoming Convocation ceremony. discussions included logistical arrangements, guest invitations, and ensuring a seamless experience for graduating students. IQAC members committed to overseeing the coordination between academic departments and administrative units to ensure the smooth execution of the Convocation event.

Meeting concluded with vote of thanks to the chair.

*Janak Rami*

Members Present	Designation	Signature
1. Mr. Rajiv Batra	President	Rajiv Batra
2. Mr. Sanjeev Batra	Vice-President	Sanjeev Batra
3. Dr. Janak Rani	Principal	Janak Rani
4. Dr. Kavita Rani	Assistant Professor	Kavita Rani
5. Dr. Gunjan	Assistant Professor	Gunjan
6. Ms. Suman Lata	Assistant Professor	Suman Lata
7. Mr. Balwant Singh	Assistant Professor	Balwant Singh
8. Dr. Narender Kumar	Assistant Professor	Narender Kumar
9. Ms. Amanpreet Kaur	Assistant Professor	Amanpreet Kaur
10. Mr. Lalit	Instructor in Computer Science	Lalit
11. Mr. Azad	Student	Azad
12. Mr. Rohtash	Student	Rohtash
13. Mr. Alok Mukhi	Industrialist	Alok Mukhi
14. Mr. Pardeep Bishnoi	Alumni	Pardeep Bishnoi
15. Mrs. Sunita Madan	Principal, SBP DAV Centenary Public School, Fatehabad	Sunita Madan
16. Dr. Rajesh Mehta	CMG GCW, Bhodia Khera	Rajesh Mehta

**Manohar Memorial College of Education,  
Fatehabad(125050) Haryana.**

**IQAC**

**Action Taken Report**

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....5.5.2023.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
1.	International webinar on web 2.0 tools for education Journalism	6.5.2023	Kauri
2.	webinar on revolutionising education exploring the Power of ICT in classroom	11.5.23	
3.	Mother's day celebration	12.5.23	
4.	Placement drive	16.5.23	

Date: 16.5.23

I.Q.A.C. Members

Name

1. *[Signature]*  
2. *[Signature]*  
3. *[Signature]*  
4. *[Signature]*

*[Handwritten signatures and names of IQAC members]*  
*[Signatures]*  
*[Signatures]*  
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*[Signatures]*  
*[Signatures]*  
*[Signatures]*

In-charge

Name Dr. Kauri Ram

Sign. *[Signature]*

# Manohar Memorial College of Education, Fatehabad(125050) Haryana.

## IQAC Action Taken Report

To,  
The Principal  
M.M. College of Education  
Fatehabad (125050), Haryana.

Subject: ATR regarding meeting held on date.....5.5.2023.....by IQAC.

Respected  
Madam,

As per the suggested activities advised by the IQAC following activities have been organised.

Sr. No.	Activities	Date	Sign.
5	International webinar on Assessment as an open practice for disposable to renewable Assessment	18.5.23	Kaur
6	Blood donation camp	28.5.23	
7	Alumni Meet	13.5.23	
8	Extension lecture on Indian Knowledge System	13.5.23	

Date: 28.5.23

I.Q.A.C. Members

Name

1. Gaur
2. Suman
3. Pooja
4. Raktesh Ass

M. Basanti  
Sunita  
Dimple  
Jyoti Rani  
Anshu

In-charge

Name Dr. Kavita Rani

Sign. Kaur